2009 Summer Student Volunteer Program
Application Instructions

Thank you for your interest in volunteering at the Michael E. DeBakey VA Medical Center (MEDVAMC). The program is designed to give you "real life" experience to prepare you for future challenges.

We receive many student applications, and accept students based on their application, placement availability, and if the application is turned in on or before the deadline.

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Program Dates:

May 15, 2009	Deadline to turn in applications. Late applications are put on waiting list. Students accepted into the Program will receive a confirmation letter.
June 10, 2009	Summer Student Volunteers Job Fair and Orientation, (Program Begins) Mandatory, Students unable to attend will be put on a waiting list.
August 5, 2009	Summer Student Volunteer Awards Program (Program Ends)

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Program Requirements:

- **Age:** You must be 14 years old on or before June 10, 2009
- **Time and Hours:** a *minimum* of 100 hours and 4 weeks
- **Waiting List:** Placements will be made based on availability of volunteer positions.
- **Applications:** Incomplete applications **WILL NOT** be considered; this includes signatures.
- **Relatives:** You cannot volunteer in the same area as your parent or relative.

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Instructions For Required Forms (attached):

☐ "**Application For Voluntary Service":** Don't forget signatures on back!

☐ **"Request for Personal Identity Verification (PIV) Card**": Complete Section I - Applicant Information. Social Security number is needed on this form in order to receive a required MEDVAMC Volunteer ID Badge. At Orientation, Students will sign up for a date to receive their ID Badges. More information will be given on the types of Identification needed to receive this badge at the Orientation.

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KEEP THIS TOP SHEET FOR YOUR RECORDS!!!!